

# DEREHAM TOWN COUNCIL

3<sup>rd</sup> September 2024

At a meeting of the **Finance & Governance Committee** held on **Tuesday 3<sup>rd</sup> September 2024** at the Memorial Hall.

**Present:** Councillors S Green (Chairman), P Duigan, A Greenwood, L Monument and P Morton.

**Also present:** Deputy Town Clerk J Barron.

1. **To receive apologies for absence.**

Apologies for absence were received from Councillor H Clarke.

2. **Declaration of Interest.**

Councillor L Monument declared a personal interest as she is a member of the Royal British Legion.

3. **To consider grant applications.**

The committee recommended the following grants:

Organisation	Amount of grant recommended	Reason for Grant	Comment
Hope for Tomorrow	£750	Hope for Tomorrow is a mobile cancer care unit which visits 3-5 accessible locations each week including Dereham. The units have limited space making it almost impossible to display leaflets and brochures. To overcome this Hope for Tomorrow are looking to purchase smart TVs and install software that will play promotional material.	A letter should be sent to Hope for Tomorrow suggesting they also apply for funding from Attleborough and Beccles Town Councils, also other surrounding parishes.
Dereham Cricket Club	£500	Formation of a concrete pad outside the fire door to improve safety and accessibility to all visitors and users of the clubhouse.	
Royal British Legion	£500	The grant will be put towards an information board to provide information about the pillbox in the Remembrance Garden.	Acknowledgement of the funding from Dereham Town Council should be shown on the information board.

4. **To review expenditure against budget.**

The committee reviewed the income and expenditure and discussed the explanations and variances with the Deputy Town Clerk.

*Councillor P Morton arrived.*

5. **To consider transferring funds to deposit accounts.**

The committee recommended that the NS&I accounts for allotments and cemeteries be closed with the balance being recorded in the ear-marked reserves. These accounts should not be closed until a later date giving the Clerk time to look into high interest deposit accounts.

The committee recommended that the decision as to the proportion of funds that are deposited in Long Term (more than 12 months) and short-term deposits to the Clerk in consultation with the Chairman of Finance and Governance.

6. **To review Communications Policy.**

The committee reviewed the Communications Policy and minor amendments were made.

7. **To review subscriptions.**

The committee reviewed the subscriptions and agreed there should be no changes.

8. **Update balanced score card.**

The committee reviewed the updated balance score card and it was agreed that completed items should not be included on future print outs, also not to use red shading on print outs as this made the text difficult to read.

The committee recommended that work on the Neighbourhood Plan should continue as a priority.

9. **To review Small Grants Policy.**

The committee reviewed the Small Grants Policy, there were no changes.

The committee recommended that groups should be encouraged to apply for funding from Awards For All, the link for this funding would be included on the Town Council website.

**Chairman**