

DEREHAM TOWN COUNCIL

28th May 2024

At a meeting of the **Markets & Buildings Committee** held at Dereham Memorial Hall on **Tuesday 28th May 2024** upon the rising of the Planning committee.

Present: Councillors S Green (Chairman), C Coleman, H King, L Monument, and R O'Callaghan.

Also present: Councillors Z Flint, Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron and Town Council Officer K Grant.

1. **To receive apologies for absence.**
Apologies for absence were received from Councillor H Clarke.

2. **Declaration of Interest.**
There were no declarations of interest.

3. **To elect a Chairman.**

Councillor L Monument proposed Councillor S Green. There were no other nominations, it was agreed that Councillor S Green be Chairman of the Markets & Buildings Committee 2024/25.

4. **To elect a Vice Chairman.**

Councillor S Green proposed Councillor R O'Callaghan. There were no other nominations, it was agreed that Councillor R O'Callaghan be Vice Chairman of the Markets & Buildings Committee 2024/25.

5. **Update on block booking at Memorial Hall**
Hirers have started to compress their bookings making sure there is not a long gap in between when they set up and their show dates.

6. **Update on current work streams**
The Town Clerk gave a verbal update on the following:

- Review of Asbestos survey.
- Memorial Hall fire doors
- Memorial Hall LED lighting

Chairman